



MANOHAR PARRIKAR INSTITUTE FOR  
DEFENCE STUDIES AND ANALYSES  
मनोहर पर्रिकर रक्षा अध्ययन एवं विश्लेषण संस्थान

**MP-INSTITUTE FOR DEFENCE STUDIES AND ANALYSES**

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**File No: IDSA/A/BM/VOL-I/2019**

**Dated: 05<sup>th</sup> Sep 2023**

**QUOTATION FOR SPECIAL REPAIR WORK AT LIFT LOBBY 1<sup>ST</sup> FLOOR**

**'A' WING**

**Eligibility Criteria:** The bidder must fulfil the following eligibility criteria and should submit the following document:-

1. Bidder should have satisfactorily completed any civil work in Central Autonomous Body/Central PSU/ Central Undertaking Body/ (Educational Institute). Works value shall not be less than 1 lakhs.
2. The bidders should submit valid PAN No. , GST No and current account details.
3. Before submitting quotes, the firm shall inspect the site to fully acquaint himself.
4. The work shall be strictly carried out as similar specification of work under the supervision of Estate cell.
5. The MP-IDSA has the right to reject the quote at any stage without assigning any reason.
6. The quoted rates shall be inclusive of GST.
7. Firm shall submit hard copy of all documents in sealed cover by Speed post/Hand Delivery in the tender box kept at reception.
8. MP-IDSA shall not be responsible for any injury of loss to any worker of the contractor that may take place while on work. Any compensation or expenditure towards treatment for such injury or loss of the life shall be the sole responsibility of the contractor. The contractor is solely responsible for any damage or injury or accident that may occur to any of his personnel working under his contract. No claim whatsoever arises to MP-IDSA.
9. **Terms of Payment:** Payments shall be made based on the satisfactory work done and based on the actual work as per scope of work **after deduction of 5% of contract value, which shall be kept as performance security to cover the defects liability for a period of six months from the date of completion.** During this period, any defect is found the same shall be got rectified immediately by the contractor. No extra payment will be made.

10. **Rates:** Rates should be quoted in the enclosed performa as per **Annexure I** attached with the quotation. All rates should be inclusive of GST.

11. **Scope of work :** The scope of work for upgradation of trophy panel is given below:-

- (i) Providing & fixing PVC wall panel size 7.25 mtrs x 2.75 mtrs. Design and shade as approved by Competent Authority.
- (ii) Any minor work observe during aforesaid work required to be completed without any extra cost.
- (iii) All fitting must be covered while performing work.
- (iv) Contractor is expected to train his labour to carry out the work in peaceful manner without any disturbance to employees of the Institute.
- (v) The contractor has to make arrangements for cleaning the work site every day and on completion of the work from the work area at his cost.
- (vii) The contractor shall be paid on the basis of the actual completed work as per the scope of work.

12. Bidders are advice to be present on scheduled date of opening.


13. The bidder shall include cost of supply & transportation of materials, labour, tools, etc. to the site. If damage occurred during fixing of items, which shall be replace by firm without any extra cost.

14. **Statutory Deductions:** All the statutory deductions towards GST / TDS etc. shall be made from the bill/s as applicable as per the prevailing rates under the rules. TDS as applicable will be deducted from each bill of the contractor under the statutory rules.

15. **Penalty for Delay:** In case if the work does not completed within 10 days a fine of Rs.500/- per day shall be imposed on contractor.

16. **Critical Dates of Quotations:**

- |  |                                       |
|--|---------------------------------------|
| (i) Publish Date & Time                    | 07 <sup>th</sup> Sep 2023., 11:00 hrs |
| (ii) Quotations Submission End Date & Time | 18 <sup>th</sup> Sep 2023, 15:00 hrs  |
| (iii) Quotations Opening Date & Time       | 18 <sup>th</sup> Sep 2023, 15:30 hrs  |

  
Col Rajeev Agarwal (Retd)  
Assistant Director (Admin)

Price BidSubject: SPECIAL REPAIR WORK AT LIFT LOBBY 1<sup>ST</sup> FLOOR'A' WING

(Rates Quoted should be Inclusive of GST)

| SN<br>o     | Description                                       | Rate (Rs) per<br>Sqm | Total Amount(Rs) |
|-------------|---|----------------------|------------------|
| 1.          | Providing & Fixing PVC wall panelling<br>- 20 Sqm |                      |                  |
| Grand Total |   |                      |                  |

Total amount Quoted (in words) Rupees. ....

Note.

1. **The amount quoted should be inclusive of GST.** Conditional Quotes will be rejected.
2. If any discrepancy found in quoting the financial bid in words and figures, the higher quoted amount will be considered.
3. GST & TDS will be deducted as per rules from the quoted amount and may be catered for while quoting the rates.

Signature of the Bidder  
Name and Telephone No  
Name of the Agency with Seal

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\_\_\_\_\_  
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